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Thursday, 13 October 2016

**Planning & Sustainable Development**

**Aberdeen City Council**

Business Hub 4  
Ground Floor North  
Marischal College  
Broad Street  
Aberdeen  
AB10 1AB

Dear Sirs,

**786C – Proposed Residential Development c/w multi storey carpark, Reception, Cafe/Bistro, Gym and outside amenity spaces at Hill of Rubislaw, Queens Road, Aberdeen for Cartera Private Equities Inc.**

Please find enclosed completed PoAN form and Location Plan dwg.no. 786C-200 with the site outlined in red.

Following discussions with Matthew Easton, I can confirm our proposals for engaging the public and the timing of the event.

Currently we are looking to hire a room at the Chester Hotel on Queens Road on the 18<sup>th</sup> November. the event will be advertised in the Citizen newspaper 14 days prior to the event.

The event would entail drawings of our proposals and 3d images similar to those recently issued to yourselves which would be hung on the walls of the venue and also projected onto a screen via a computer.

The event would be open to the public from 2pm to 8pm who would be invited to give comments etc. Members of the Design Team and client body would be in attendance to answer any queries they may have.

Members of the 4 local Community Councils as well as local councillors would be invited to a presentation prior to the public event starting at 1pm.

The various comments received during the event would be recorded and included within a PAC report which would form part of the formal Planning Application.

We trust you find this is in order, however should you have any queries, please do not hesitate to contact myself.

Yours faithfully,

**John Buchan**

**Michael Gilmour Associates**

[john.buchan@michaelgilmourassociates.co.uk](mailto:john.buchan@michaelgilmourassociates.co.uk)

Partners: Michael Gilmour, Dip Arch, ARIAS  
John Buchan, B.Sc. (Hons) Arch, Dip Arch, ARIAS  
Associates: Norman Gray ACIAT  
Stephen Pirie, B.Sc. (Hons) Arch, Dip Arch  
Ruth Stronach  
Jamie Gilmour

VAT No. 296 9362 00